



Russell County Public School

Over the Counter Medication Administration

- Russell County Public Schools personnel may give nonprescription medication to students only with the written permission of the parent/guardian. Such permission shall include the name of the medication, the required dosage of the medication, and the time the medicine is to be given. Such medicine must be in the original container and delivered to the principal, school nurse or division designee by the parent/guardian of the student.
- When the medications are discontinued, the parents or guardians must pick up the medication from the school, not the student.
- When medication administration directions are changed a new form must be completed by the parents/guardian.
- Parents should collect medication the last day of school. Medication cannot be held at the school and will be destroyed.

Student: _____ DOB: _____

Medication: _____

Specific times and dosage to be given _____

Reason Medication is to be given: _____ Allergies: _____

I request that you give medication to my child during the school year. I authorize school personnel, the principal or principal's designee to give my child medication. I will not hold the school staff responsible for any undesired reactions which may occur from the medication.

Signed: _____ Date _____
Parent/Guardian

Health Care Provider will need to complete the following if a child is receiving OTC medications more than three (3) consecutive school days.

Medication: _____ Dosage/Time _____

Purpose of Medication _____ Duration of Treatment _____

Adverse Reaction _____

Intervention if adverse reactions occur _____

Signature _____ Date _____

Phone number _____

