

**SCHOOL BOARD MEETING**  
*Thursday, March 3, 2016*  
5:00 p.m.

**PRESENT:** Donald Ramey, Chairman  
Cynthia Compton, Vice-Chairman  
Wayne Bostic  
Charlie Collins  
Jeff Cook  
Linda Garrett  
Alex Zachwieja

Mr. Ramey, Chairman, called the March 3, 2016, board meeting to order at 5:00 p.m.

Upon motion made by Mr. Bostic and seconded by Mr. Cook, the Board voted unanimously to go into executive session under Code 2.2-3711 (A)(1) Personnel, Code 2.2-3711 (A)(2) Student Discipline, and Code 2.2-3711 (A)(7) Consultation with Legal Counsel and that Dr. Hess not come in executive session until the Board sends for her.

After approximately one hour and thirty-eight minutes in executive session, upon motion made by Mrs. Compton and seconded by Mr. Zachwieja, the Board voted unanimously to go back into regular session.

Mrs. Compton read the following certification motion: "Mr. Chairman, I move to certify that to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion to go into executive session were heard, discussed or considered in executive session." The motion was seconded by Mr. Zachwieja.

The roll call vote was as follows:

<b>YEAS:</b>	Mr. Zachwieja	<b>NAYS:</b>	None
	Mr. Bostic		
	Mrs. Garrett		
	Mr. Cook		
	Mrs. Compton		
	Mr. Collins		
	Mr. Ramey	<b>ABSTENTIONS:</b>	None

Mr. Collins expressed his condolences to Dr. Hess and her family since her brother-in-law had recently passed.

Mr. Collins also expressed his appreciation to the schools and principals that had sent items to the Board for School Board Appreciation Month.

Upon motion made by Mr. Zachwieja and seconded by Mrs. Compton, the Board voted unanimously to dispense with the reading of the minutes from the February 4, 2016 meeting.

Upon motion made by Mr. Bostic and seconded by Mr. Zachwieja, the Board voted unanimously to approve the minutes of the February 4, 2016, regular meeting as presented.

Upon motion made by Mrs. Compton and seconded by Mr. Collins, the Board unanimously approved the March bills numbered 903827-904104, 93116-93647, 93648-93667, 667835, 904106, 814, 667777-667798, 1044-1045, 667799-667834, and 667836-667991 in the amount of \$3,478,513.90 to be distributed as follows:

County School Operating	- Payroll	\$2,612,703.47
County School Operating	- Bills	\$ 634,858.30
County School Operating	- Title 1 Payroll	\$ 129,126.08
County School Operating	- Title 1 Bills	\$ 2,039.01
School Food Program	- Payroll	\$ 76,047.41
School Food Program	- Bills	\$ 23,739.63

The Board recognized the following students from Castlewood High School for placing in their respective weight divisions in the VHSL State Wrestling Competition:

Brandon Davis – 3<sup>rd</sup> Place  
Corey Parsons – 5<sup>th</sup> Place  
Peyton Salyer – 6<sup>th</sup> Place  
Gunnar Jessee – 6<sup>th</sup> Place

The Board recognized the following students from Honaker High School for being selected to the 2015 Group 1A All-State Football Team:

Avin Parrott – Defensive Back  
Jordan Stout – Kicker

The Board also recognized Andrew Dye, student from Honaker High School, for placing 3<sup>rd</sup> in his weight division at the VHSL State Wrestling Competition.

The Board recognized John Easton, student from Lebanon High School, for placing 8<sup>th</sup> in the Virginia Group 2A 2015 Cross Country Meet.

The Board also recognized the following students from Lebanon High School for winning 1<sup>st</sup> place in the 2016 Virginia Real World Design Challenge: Azrael Collins, Matthew Looney, Morgan Chumbley, Ben Garrett, Alex Amos, and Austin Blackson.

Also recognized by the Board were the following students from Lebanon High School for placing in their respective weight division in the VHSL State Wrestling Competition:

Cole Stoots – State Champion  
Austin Cox – 2<sup>nd</sup> Place  
J. C. Potts – 3<sup>rd</sup> Place  
Ethyne Yates – 3<sup>rd</sup> Place  
Jaron Smith – 5<sup>th</sup> Place

Upon motion made by Mr. Bostic and seconded by Mrs. Compton, the Board unanimously approved the 2016-2017 Perkins Plan in the amount of \$79,107.52.

Upon motion made by Mr. Collins and seconded by Mrs. Garrett, the Board unanimously approved the first reading of Policy DAB – School Capital Fund and Policy DAA – Use of Year End Balance in the School Operating Fund.

Upon motion made by Mrs. Compton and seconded by Mr. Cook, the Board unanimously approved the second reading of the following policies: BDD, DI, DJF, EBBR, GBL, IKFA, IL, JEDA, JGB, JHH, JHH-F, KB, KBC, KBCA, KC, KFA, KG, KG-2, KGA, KI, KLD, KLE, KM, KNA, KNB, and KP. (Attachments #1 – 24)

Mr. Bostic stated that he felt the advertisement in the newspaper regarding the Pre-K and Kindergarten registration was misleading. Dr. Hess informed Mr. Bostic that she and Mrs. Gent had discussed the issue and that she thought it had been changed.

Upon motion made by Mrs. Compton and seconded by Mr. Cook, the Board unanimously approved the Bus Accident Crisis Plan. (Attachment #25)

Dr. Hess presented the Board with two options to make up the 14 days that have been missed to date due to inclement weather. Option 1 could keep Spring Break intact and use April 13, May 31, and June 1, 2, 3, 6, 7, 8, 9, and 10 as make up days and graduation will be on June 5, 2016. Option 2 would keep March 25 and 28 as Spring Break and use April 13, March 29, 30, 31, April 1, May 31, and June 1, 2, and 3 as make up days.

Upon motion made by Mr. Bostic and seconded by Mr. Zachwieja, the Board voted unanimously to approve Option 1 for make up days.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board unanimously approved the 2016-2017 school calendar. The first day of school for students will be on August 19, 2016. The teacher work days at the end of the six weeks will now be ½ days instead of full days. (Attachment #26)

Mr. Larry Rasnake, Director of Transportation, appeared before the Board to request permission to advertise for bids to purchase a van for the Maintenance Department out of this year's budget. Mr. Bostic made a motion to approve Mr. Rasnake's request. Mr. Cook stated that he would like to put the van in the 2016-2017 budget. The motion died for lack of a second.

Upon motion made by Mr. Zachwieja and seconded by Mr. Collins, the Board voted unanimously to approve the field trip request from Lebanon Primary School to go to the Hands-On Museum in Johnson City, Tennessee on April 20, 2016.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board voted unanimously to approve the field trip request from Lebanon Middle School to go to Bays Mountain Park in Kingsport, Tennessee on April 8, 2016.

Dr. Hess informed the Board of the VSBA Hot Topic Conference that will be held on April 26, 2016, in Charlottesville.

**Upon motion made by Mr. Collins and seconded by Mrs. Compton, the Board voted unanimously to approve the following retirements:**

**Hazel Williams, school bus driver, effective July 1, 2016, and**

**Jim Williams, school bus driver, effective July 1, 2016.**

**Upon motion made by Mr. Zachwieja and seconded by Mrs. Compton, the Board voted unanimously to approve the following personnel:**

**appoint Sharon Sanders and Addrienne Robinson as teachers for the 21<sup>st</sup> Century Program at Castlewood Elementary School, effective immediately;**

**appoint Ashley Burke as a volunteer head tennis coach at Castlewood High School for the 2015-2016 school year, effective immediately;**

**appoint Kelsey Fields as a volunteer eighth grade softball coach at Castlewood High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately;**

**appoint Matt Smith as a volunteer assistant junior varsity baseball coach at Castlewood High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately;**

**appoint Brandon Taylor as assistant varsity baseball coach at Castlewood High School for the 2015-2016 school year, effective immediately;**

**appoint Casey Dye as a volunteer baseball coach at Honaker High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately;**

**appoint Rick Hess as a volunteer eighth grade softball coach at Honaker High School for the 2015-2016 school year, effective immediately;**

**appoint Emily Kendrick as a volunteer softball coach at Honaker High School for the 2015-2016 school year, effective immediately;**

**appoint Greg Mullins as a volunteer baseball and softball coach at Honaker High School for the 2015-2016 school year, effective immediately;**

**appoint Steve O'Neal as head junior varsity softball coach at Honaker High School for the 2015-2016 school year, effective immediately;**

**appoint Julie Moore as a volunteer assistant girls' tennis coach at Lebanon High School for the 2015-2016 school year, effective immediately;**

**appoint Trevor Owens as a volunteer assistant boys' soccer coach at Lebanon High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately; and**

appoint Aaron Trent as a volunteer assistant boys' soccer coach at Lebanon High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately.

Mr. Cook questioned why tennis wasn't a coaching supplement that was paid by the Board. He said that he felt like it should be.

The Board also discussed the need for additional funds for coaches that advance to state playoff games.

At this time, the Board took a five minute break.

Ms. Cathy Cox from Trane appeared before the Board to update them on the Virginia Saves Performance Contracting that has already been approved by the Board.

Upon motion made by Mrs. Compton and seconded by Mr. Collins, the Board voted unanimously to go into executive session under Code 2.2-3711 (A)(1) Personnel, Code 2.2-3711 (A)(2) Student Discipline, and Code 2.2-3711 (A)(7) Consultation with Legal Counsel. Mr. Bostic requested that the Human Resources person be present in executive session.

After approximately one hour and thirty-five minutes in executive session, upon motion made by Mrs. Compton and seconded by Mr. Collins, the Board voted unanimously to go back into regular session.

Mrs. Compton read the following certification motion: "Mr. Chairman, I move to certify that to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion to go into executive session were heard, discussed or considered in executive session." The motion was seconded by Mr. Zachwieja.

The roll call vote was as follows:

<b>YEAS:</b>	<b>Mr. Zachwieja</b>	<b>NAYS:</b>	<b>None</b>
	<b>Mr. Bostic</b>		
	<b>Mrs. Garrett</b>		
	<b>Mr. Cook</b>		
	<b>Mrs. Compton</b>		
	<b>Mr. Collins</b>		
	<b>Mr. Ramey</b>	<b>ABSTENTIONS:</b>	<b>None</b>

The sales tax for the month is \$401,386.02.

Mr. Bostic made a motion that Mr. Scotty Fletcher be appointed as Assistant Superintendent. Mr. Cook seconded the motion. Mrs. Compton said that she wasn't in favor of the position because it hasn't been advertised. Mr. Bostic pointed out that the Financial Manager position wasn't advertised. Mrs. Patton, legal counsel, informed the Board that the difference in the two positions was the Finance Manager position was already in place while the Assistant Superintendent position was a new position. Mr. Bostic asked if the position was advertised when Dr. Hess was appointed as Assistant Superintendent. Dr. Hess replied that it was because Mr. Puckett was ill at the time. Dr.

Hess requested a month to talk to each of the Board members individually regarding the appointment because she wasn't aware of the appointment. Mr. Bostic amended his motion to include upon approval of legal counsel. The roll call vote was as follows:

<b>YEAS:</b>	<b>Mr. Zachwieja</b>	<b>NAYS:</b>	<b>Mrs. Garrett</b>
	<b>Mr. Bostic</b>		<b>Mrs. Compton</b>
	<b>Mr. Cook</b>		<b>Mr. Collins</b>
	<b>Mr. Ramey</b>	<b>ABSTENTIONS:</b>	<b>None</b>

Mr. Bostic gave Mrs. Gilbert, School Board Clerk, a copy of the job description for the Assistant Superintendent position.

Mr. Cook questioned the three hour delay that was previously approved. He requested that Dr. Hess report back to the Board regarding whether it is beneficial.

Mr. Cook also questioned the policy on vacation and personal leave for 12 month employees. Dr. Hess informed the Board that she will check with the other Superintendents in Region VII and see how they handle requests from 12 month employees that want to be off in the middle of the school year.

Upon motion made by Mr. Cook and seconded by Mrs. Compton, the Board unanimously approved paying for the transportation costs for the Castlewood and Lebanon High students that will be going to the Model General Assembly.

The next meeting will be on April 7, 2016, at 5:00 p.m. for executive session and 6:30 p.m. for open session.

Upon motion made by Mr. Collins and seconded by Mr. Bostic, the Board voted unanimously to adjourn the March 3, 2016, meeting.

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**Chairman**

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**Clerk**