

SCHOOL BOARD MEETING
Thursday, April 7, 2016
5:00 p.m.

PRESENT: Donald Ramey, Chairman
Cynthia Compton, Vice-Chairman
Wayne Bostic
Charlie Collins
Jeff Cook
Linda Garrett
Alex Zachwieja

Mr. Ramey, Chairman, called the April 7, 2016, board meeting to order at 5:00 p.m.

Upon motion made by Mrs. Compton and seconded by Mr. Bostic, the Board voted unanimously to go into executive session under Code 2.2-3711 (A)(1) Personnel and Code 2.2-3711 (A)(7) Consultation with Legal Counsel.

After approximately one hour and fifty-two minutes in executive session, upon motion made by Mrs. Compton and seconded by Mr. Zachwieja, the Board voted unanimously to go back into regular session.

Mrs. Compton read the following certification motion: "Mr. Chairman, I move to certify that to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion to go into executive session were heard, discussed or considered in executive session." The motion was seconded by Mr. Zachwieja.

The roll call vote was as follows:

YEAS:	Mr. Zachwieja	NAYS:	None
	Mr. Bostic		
	Mrs. Garrett		
	Mr. Cook		
	Mrs. Compton		
	Mr. Collins		
	Mr. Ramey	ABSTENTIONS:	None

The Board held a moment of silence in honor of Tom Robinson, a retired employee that recently passed away.

Upon motion made by Mr. Zachwieja and seconded by Mr. Cook, the Board voted unanimously to dispense with the reading of the minutes from the March 3, 2016, meeting.

Upon motion made by Mr. Bostic and seconded by Mr. Cook, the Board voted unanimously to approve the minutes of the March 3, 2016, regular meeting as presented.

Upon motion made by Mr. Bostic and seconded by Mr. Cook, the Board unanimously approved the April bills numbered 904105, 904108-904375, 668059, 93668-94224, 667992-668058, 668060-668068, 668069-668238, and 1046 in the amount of \$4,016,870.98 to be distributed as follows:

County School Operating	-	Payroll	\$2,624,853.98
County School Operating	-	Bills	\$1,098,324.67
County School Operating	-	Title 1 Payroll	\$ 129,371.51
County School Operating	-	Title 1 Bills	\$ 1,905.09
School Food Program	-	Payroll	\$ 72,329.44
School Food Program	-	Bills	\$ 90,086.29

Reverend Brooke Atchley, Director of Elk Garden School Community Ministries, appeared before the Board to request permission to install ductless heating and cooling units in the kitchen and cafeteria, a fire detection system, Plexiglas windows in each of the classroom doors, and replace the child size toilets and at least one sink in each of the bathrooms. Upon motion made by Mr. Bostic and seconded by Mrs. Compton, the Board unanimously approved Reverend Atchley's request.

Upon motion made by Mrs. Compton and seconded by Mr. Zachwieja, the Board voted unanimously to amend the agenda to include an additional field trip request and vote of a teacher request to amend the retirement incentive.

Upon motion made by Mr. Bostic and seconded by Mr. Cook, the Board voted to deny Teacher A's request to amend the retirement incentive policy.

Ms. Cathy Cox from Trane appeared before the Board to inform them that the energy audit is nearly complete. The final findings will be presented to the Board in May. Part of the program was to find funding for the project. Funds are now available through the Virginia Saves Program at very low interest rates to finance the project. The fee to apply for the funds is \$1,000 and must be paid when the application is submitted. Upon motion made by Mr. Bostic and seconded by Mrs. Compton, the Board voted unanimously to proceed with the application and paying the \$1,000 fee.

The Board reviewed the vacation policies for the county. The current policies allow employees to take their vacations any time during the year but 12 month teachers, school secretaries, and custodians are limited to using their days during the summer. Upon motion made by Mrs. Compton and seconded by Mr. Collins, the Board voted unanimously to leave the policies as they are and have Mr. Fletcher, Assistant Superintendent, poll the principals and see if the policy should be changed for secretaries and custodians.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board unanimously approved the second reading of Policy DAB – School Capital Fund and Policy DAA – Use of Year End Balance in the School Operating Fund.

The first reading of Policy GBCA was presented to the Board. However, it was tabled because it was not on the agenda.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board unanimously approved the 2016-2017 Special Education Annual Plan in the amount of \$910,516.63 and \$34,362.00 for the Preschool Grant.

Upon motion made by Mrs. Compton and seconded by Mr. Zachwieja, the Board voted unanimously to approve submitting 21st Century Grants for Honaker Elementary School and Belfast, Givens, and Swords Creek Elementary Schools once corrections are made.

Dr. Kim Hooker presented the School Nutrition Financial Report. She also informed the Board that she received a grant in the amount of \$3,000.00 for a second chance breakfast at Castlewood High School. A portion of these funds will be used to purchase a mobile point of sale system. Dr. Hooker also informed the Board that the county has received a grant in the amount of \$2,500.00 to redo the Wellness Policy.

Upon motion made by Mrs. Compton and seconded by Mr. Cook, the Board voted unanimously to approve the following field trips:

Castlewood High School to go to Pigeon Forge, Tennessee on April 18, 2016;

Honaker Elementary School to go to the Pinnacle Cinema and Steele Creek Park in Bristol, Tennessee on April 15, 2016;

Honaker High School to go to the Sounds of the Mountains Music and Storytelling Festival in Jonesborough, Tennessee on April 16, 2016;

Honaker High School to go to Pigeon Forge and Knoxville, Tennessee on May 9, 2016; and

Lebanon Primary School to go to Bays Mountain Park and McDonald's in Kingsport, Tennessee on May 26, 2016.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board voted to approve the following retirements and resignations:

retirement of Susan Black, Hearing Impaired Teacher, under Option II of the Health Insurance Retirement Incentive, effective July 1, 2016;

retirement of Nora Burton, teacher at Honaker Elementary School, under of Option II of the Health Insurance Retirement Incentive, effective July 1, 2016;

retirement of Dr. Brenda Hess, Superintendent, effective July 1, 2016;

retirement of Gary Hess, Principal at Honaker Elementary School, effective July 1, 2016;

retirement of Sheila Keen, Title I tech lab teacher at Lebanon Primary School, effective July 1, 2016;

retirement of Lisa McCarty, teacher at Castlewood Elementary School, under Option II of the Health Insurance Retirement Incentive, effective July 1, 2016;

retirement of Jane T. Meade, teacher at Honaker High School, under Option II of the Health Insurance Retirement Incentive, effective July 1, 2016;

retirement of Connie C. Milton, librarian at Castlewood High School, effective July 1, 2016;

retirement of Leonard N. Plaster, HVAC technician, effective July 1, 2016;

resignation of Emily Puckett, part-time aide at Lebanon Middle School, effective March 24, 2016; and

retirement of Emily Sword, teacher at the Alternative Center, effective July 1, 2016.

Upon motion made by Mr. Bostic and seconded by Mrs. Compton, the Board voted unanimously to approve the following personnel:

appoint Casey Johnson as a volunteer assistant track coach at Castlewood High School for the 2015-2016 school year, effective immediately;

appoint Dustin Perrigan as a part-time special education aide at Castlewood High School for the 2015-2016 school year, pending approval of fingerprinting and background checks;

appoint Kelsey Fields as a volunteer eighth grade softball coach at Castlewood High School for the 2015-2016 school year, pending approval of fingerprinting and background checks, effective immediately;

appoint Jordan Dye as a volunteer baseball coach at Honaker High School for the 2015-2016 school year, pending approval of fingerprinting and background checks;

appoint Derrick Murphy as a volunteer baseball coach at High School for the 2015-2016 school year, effective immediately;

appoint Brandon Smith as a volunteer softball coach at Honaker High School for the 2015-2016 school year, pending approval of fingerprinting and background checks;

appoint Carolyn Brown as a para-professional to work in 21st Century Grant Program at Lebanon Elementary School for the remainder of the 2015-2016 school year; and

appoint Freda Hale as payroll clerk, replacing Tammy Gilbert, effective immediately.

The sales tax for the month is \$280,411.62.

Mr. Bostic stated that he would love to be able to feed all of the children in the county breakfast and lunch free of charge.

Mrs. Compton stated that she would like to see if there was a way to make the part-time staff in the cafeteria full-time because many of them have been working as part-time for several years.

Upon motion made by Mr. Cook and seconded by Mr. Zachwieja, the Board voted unanimously to go ahead and advertise for the positions vacated by the retirees approved earlier in the meeting and to include three Agriculture positions.

Ms. Kathy Musick, Virginia Professional Educators representative, asked the Board to do all they could for salaries for the employees.

Mrs. Peggy Keith, school bus driver, asked the Board to increase the salaries of the mini-bus drivers because they have longer routes and more responsibility than the regular drivers. She also requested additional pay for the drivers of the vocational runs.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board voted unanimously to go into executive session under Code 2.2-3711 (A)(1) Personnel and Code 2.2-3711 (A)(7) Consultation with Legal Counsel.

Mr. Collins left the meeting after executive session was over but before the Board voted to come out of executive session.

After approximately one hour and fifteen minutes in executive session, upon motion made by Mr. Bostic and seconded by Mr. Zachwieja, the Board voted unanimously to go back into regular session.

Mrs. Compton read the following certification motion: "Mr. Chairman, I move to certify that to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion to go into executive session were heard, discussed or considered in executive session." The motion was seconded by Mr. Bostic.

The roll call vote was as follows:

YEAS:	Mr. Bostic	NAYS:	None
	Mr. Zachwieja		
	Mrs. Garrett		
	Mr. Cook		
	Mrs. Compton		
	Mr. Ramey	ABSTENTIONS:	None

The next meeting will be on May 5, 2016, at 5:00 p.m. for executive session and 6:30 p.m. for open session.

Upon motion made by Mrs. Compton and seconded by Mrs. Garrett, the Board voted unanimously to adjourn to reconvene the April 7, 2016, meeting.

Chairman

Clerk